



Time Tracking Enhancements

Some great features have come to Smart Service time tracking. These new options range from how iFleet users can manage their time, how time will be delivered to the office for review, and how QuickBooks will receive the resulting information for payroll, billing, and job costing. For convenience, this enhancement has been broken into sections. (Enhancement #5562)

Post Timesheets

The menu option “Manually post timesheets” has been renamed to “Post Timesheets” for clarity. The Post Timesheets screen has been re-designed and the following new features have been added:

1. Times associated with estimates are now able to be posted to QuickBooks.
2. Smart Service users now have the ability to post times for jobs that have been posted.
3. New filter options have been added to group times either by service, or by employee.
4. New fields for “Posted Date” and “Posted By” have been added.
5. Checkboxes indicating whether or not time has been marked as billable and if the invoice has been posted were added for convenience.
6. Clock in/out values will be displayed at the bottom of the list in a blue section.
7. Incomplete or missing timestamps from the field will be displayed in red for correction.
8. By default, all timestamps displayed are associated with finalized jobs, an option has been added to view timestamps on incomplete jobs.

Post Work Orders

The menu option “Enter work orders that have been completed” has been renamed to “Post Work Orders” for clarity. The Post Work Orders screen has been substantially modified to improve workflow and includes the following:


1. Screen redesign and more iFleet-friendly options.
2. “View Completed Jobs Only” option is now the default view. An option for “View Incomplete Jobs” has also been added in its place.
3. Jobs may be opened from this screen using the hypertext job name, similar to the way you’d open a job from Contact Search.
4. Job exceptions will now appear under the job name with red text.
5. An option to view jobs by the date scheduled or the date finalized is now available.

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6. New filter options have been added for grouping by employee and selecting date ranges of jobs.

Add Billable Times via Job Items

The ability to add job times as service items on work orders has been added to both iFleet and Smart Service. You may access this feature by clicking the  button at the top left in the job items window.

1. Times associated with service items may be added individually or grouped into a single line item.
2. Missing times from the field are highlighted for correction.
3. All of these new features are also available on estimates.

Changes to Scheduling Tab

1. A new "Completed" field has been added to the scheduling tab which will display the date iFleet had finalized the job. This date can also be entered manually if using paper work orders.
2. If you job contains additional dates which have timestamps associated with them. Smart Service will warn you from changing the recurrence pattern and thus erasing your times on that additional date.

Mobile Workforce

1. The "View Daily Summary" screen now supports multiple clock in/out times for display.
2. The earliest start time and the most recent end time will be displayed using the start and end time fields respectively. The total time allocated to the job will also be displayed as a separate value.

General Enhancements

1. Added new Form Fields for asset model and serial numbers. New form fields have been added to accommodate users who would like asset model and serial numbers to appear on custom forms. (Enhancement #5534)

Resolved Issues

1. Fixed an issue where the "Add Job" function would become unresponsive after first click. (Issue #5482)
2. Corrected an issue where customer and vendor PO numbers would display on the customer's invoice. (Issue #5553)

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3. Resolved an issue where estimates created in iFleet by Canadian customers would return the incorrect date format. (Issue #2523)
4. Corrected an issue where inactivating a customer record would not inactivate jobs for that customer (Issue #5167)
5. Fixed an issue where marking a job as “confirmed” would affect all recurring dates of that job. (Issue #5242)
6. Resolved an issue where dragging a tree view scroll bar in Prerequisites dialog makes scroll bar clicks unresponsive. (Issue #2602)
7. Corrected an issue where the “Select Job Items” option in purchase orders would only select one item at a time. (Issue #5484)
8. Resolved an issue where the delete function on bills was not lit. (#5486)
9. Fixed an issue where adding photos or attachments to inactive records would produce a 94 error. (Issue 5496)
10. Resolved an issue where equipment description would be removed when changing equipment item name. (Issue #5551)
11. Corrected an issue where MWF GPS tracking would not display properly if the iFleet user’s name has an apostrophe in it. (Issue #5557)